



Funding Opportunities for Recognized Student Organizations

I. Statement of Purpose

The Office of the Vice President and Associate Provost for Diversity is committed to the process of creating an environment in which the benefits of diversity can be realized. We believe student organizations can play a significant role in creating such an environment by hosting programs focused on diversity.

We will achieve our goal to be preeminent in diversity when we have:

- A strong, demonstrable presence of diversity in our faculty, staff, students, administrators, and supporters, including specific demonstrations of recruiting and retention success for racial, ethnic and gender groups where they have been underrepresented in areas within the University;
- An environment where the opportunity to fully participate does not inappropriately or unintentionally depend on elements of an individual's identity; and
- An equitable environment where success depends on work effort and contributions that advance the mission of the University.

II. Funding Priorities

Funding proposals will be considered for their potential to significantly and positively impact the University's core Diversity Plan goals:

- 1) Accountability: Programs that enhance or establish structures and processes that promote accountability for achieving our diversity goals.
- 2) Climate: Programs that promote or enhance an inclusive working and learning environment that fully recognizes, values, and integrates diversity.
- 3) Equity: Programs that promote a campus culture that is free from discrimination and harassment and one that is committed to valuing diverse skills, knowledge, and experience.

Only programs that significantly and positively enhance Accountability, Climate, and Equity will receive funding consideration.

III. Eligibility

Diversity grant opportunities are open to all recognized student organizations at Texas A&M University.



IV. Application Procedures

Submit grant proposals by email to:

Dr. Jennifer M. Reyes, Director for Assessment & Diversity Initiatives; jireyes@tamu.edu
Office of the Vice President and Associate Provost for Diversity
Texas A&M University – 201 Jack K. Williams Administration Building - MS 1360 TAMU
College Station, Texas 77843-1360
Phone: (979) 458-2905; <http://diversity.tamu.edu>

Applicants are to submit the following:

- I. **Executive Summary**: An executive summary of the proposal including the specific amount requested. Be sure to address how your program will significantly and positively enhance one or more of our funding priorities.
 - A. **Program Summary:**
 - B. **How the program will significantly and positively enhance one or more of the funding priorities?**
 - C. **Amount Requested:**



- II. **Objectives and Assessment:** Share what you hope to accomplish, and why this is important. As part of this process, it is important to include a set of *desired outcomes* from your event.

Ensure that your outcomes answer the questions:

- What is it that participants will know or be able to do as a result of this initiative?
- What demonstrated need is this initiative addressing?
- What value will be added to the campus/community as a result of this initiative?

Ensure that your assessment plan answers the questions:

- How will you know when your desired outcomes have been accomplished?
- How will you judge the value added to the campus community?

For further assistance on outcomes based assessment please refer to assessment.tamu.edu. There you will find resources that can guide you as you write your outcomes and plan for assessing those outcomes.

A. What you want to accomplish and why it is important:

B. Desired outcomes for your event.

1. What is it that participants will know or be able to do as a result of this initiative?
2. What demonstrated need is this initiative addressing?
3. What value will be added to the campus/community as a result of this initiative?
4. How will you know when your desired outcomes have been accomplished?
5. How will you judge the value added to the campus community?



- III. **Plan and Budget:** Method for carrying out the project and an itemized budget including any matching funds or funds which have already been secured.
 - A. Plan
 - B. Budget (including any matching funds):

- IV. **Contact Information:** Include contact information of individual(s) requesting the grant (please include contact name, organization, phone number, address, and email).
 - A. Organization:
 - B. Contact Name:
 - C. Contact Information (address, phone, e-mail):

Checklist for Report to the Vice President and Associate Provost for Diversity

Note: This report is to be completed within two weeks following the event. Funding will only be released following receipt of this report.

- ___ 1. A final report documenting the event. Be sure to include a brief description of the event, the successes and areas for improvement for this event, and whether you intend to hold this event again in the future.

- ___ 2. A copy of all the promotional materials (fliers, listserv emails, posters, etc.), pictures from the event, and any handouts distributed as part of the event.

- ___ 3. A final assessment based on the outcomes previously submitted. Along with this assessment, please include your analysis which should minimally consist of: findings from the assessment instrument, an interpretation of your findings, and recommendations for future events (have there been any other pressing needs identified as a result of this program and assessment?).



V. Limitations and Expectations

- 1) The maximum amount awarded to any program or initiative will not exceed \$500 unless otherwise approved by the Vice President and Associate Provost for Diversity. Grants will be awarded based on the program's potential to significantly and positively impact the university's core Diversity Plan goals, financial need, and availability of funds.
- 2) There are no deadlines for grant proposals. Awards will continue to be disbursed until resources are exhausted.
- 3) We are interested in supporting new initiatives that meet a demonstrated diversity need and those that improve existing programs to better meet the needs of the campus community. Funds awarded are "one-time" only and are not guaranteed annually.
- 4) Award recipients are to acknowledge our sponsorship in all event advertisement materials by including the following statement in its entirety: "This program is sponsored in part by the Office of the Vice President and Associate Provost for Diversity. Any views or opinions expressed in this program are solely those of the speaker(s) and/or organizer(s) and do not necessarily represent those of the Office."
- 5) Within two weeks of the completion of the program, recipients are obligated to forward a summary of the project, a copy of the advertisement materials, and a brief report of the results and assessment methods used. Please forward information to Dr. Jennifer Reyes at jlreyes@tamu.edu.
- 6) Funds will only be released when the above criteria is met. This means that funding will only be provided following the event, and the submission of a report for the event. Failure to provide required documentation will result in forfeiture of funding.